



2006-2007 Faculty Development Gala Funds Request Application

Name of Person Submitting Proposal:	
Department:	
Proposal Title:	
Total Amount of Funds Requested:	
# of Pages Attached	
Date Proposal Submitted	

Please specify as to which category your request can be classified by placing an X in the appropriate box below:

- Equipment
- Equipment/Supplies
- Furniture (for the Faculty Development Room)
- Institutional Dues and Subscriptions
- Consultants for Institutional Faculty Workshops

I. Description of Proposed Research Project:

Please describe the proposed project in as much detail as possible on the following page(s). Include all information requested in guidelines, particularly implementation plan, funding available from other sources, and expected benefits to be derived from approved proposal.

II. Timetable for Project:

Include a schedule/timetable to complete the objectives of proposed project.

III. Project Budget:

List the estimated costs for the necessary materials (including software) and other anticipated expenses of the project. Attach documentation (quotes, specifications) to the application.



I. Description of Proposed Research Project

Type or paste text in this box. It will expand to fit the text.

II. Timetable for Project

Type or paste text in this box. It will expand to fit the text.

III. Project Budget

Type or paste text in this box. It will expand to fit the text.

IV. Documentation (Attach separately; please list here)

Type or paste text in this box. It will expand to fit the text.

--End of Application--

Please attach all supporting documentation. *Failure to include some or all of the required documentation may result in delays or denial of the proposal.* Submit this application electronically to goble@bennett.edu and deliver a hard copy to Room 118 Pfeiffer Science or the box provided in the Faculty Resource Room (222 Pfeiffer Sc.).

The application will be reviewed by two (2) Faculty Development Committee (FDC) members within 15 business days of receipt and forwarded to the remaining members of the FDC for discussion and action at its next regularly scheduled meeting. Meeting dates for Fall 2006 are 10/6/06 and 11/10/06. Disposition of the application will be communicated to the proposal originator within 5 business days of the FDC action.

[Please do not type or paste text below this line:]

FOR FDC USE ONLY

RECEIVED BY: _____ DATE RECEIVED: _____

REVIEWER #1: _____ DATE REVIEWED: _____

REVIEWER #2: _____ DATE REVIEWED: _____

COMMITTEE ACTION: ___APPROVED ___DENIED

COMMENTS:

DATE OF ACTION: _____

DATE PROPOSAL ORIGINATOR NOTIFIED: _____