



# BENNETT COLLEGE

## Job Posting

**Title:** Adjunct Instructor for Physical Education and Elementary Education

**Date of Posting:** 07/03/19

**Closing Date:** Until Filled

**Job Code:** 19-0705BAW

**Department:** Social Work

**Reports To:** Dean of Faculty

### **GENERAL SUMMARY:**

The successful candidate will join a strong faculty in Curriculum and Instruction Department with expertise in Golf, Soccer, Tennis, and Elementary Education at one of only two (2) Black Women's College in the United States. In a program, that highly values diversity, knowledge and content excellence, civic responsible faculty with mentoring, coaching, and effective professional attitudes for future candidates. The successful candidate's primary teaching responsibilities will be **to teach golf, soccer, tennis and introduction to education courses** in elementary and special education with a particular focus on diversity, equity, and culturally relevant pedagogy aligned with the Department of Curriculum & Instruction. Other specific physical education course expertise is welcomed. The successful candidate will be responsible for any field supervision lab work incorporated into the course. The successful candidate must: assess and evaluate student learning outcomes, skills, and dispositions; supervise teacher candidates in field experiences and internships if the course requires. In addition, the successful candidate must be willing to teach students in evening classes. Preference will be given to candidates who can work collaboratively across disciplines to address the education of students living in diverse environments. This course is required for General Education Elementary Education majors.

## **ESSENTIAL JOB FUNCTIONS:**

- Teach face-to-face, hybrid and/or online. Must provide certificate of technology training in electronic delivery (Hybrid/Online Delivery) of courses and or willing to participate in training
- Teach day and courses after 4:00 pm (with Field supervision of methods course candidates during regular school bell-to-bell hours of operation)
- Maintain required grade books, evidences of final exams, and other departmental required documentation
- Assist students in preparing documents for candidacy
- Advise students
- Maintain a well-organized classroom in which students understand expectations and routine procedure
- Manage time, equipment, and materials efficiently and maintain a physical environment that is well organized and student focused
- Follow all policies and procedures of the college that are outlined in her job description
- Maintain an attendance pattern that has a positive impact on the instructional program
- Plan instruction to achieve desired objectives, which reflect the department's curriculum guidelines
- Integrates available technology resources compatible with students' needs and abilities
- Develops lesson plans that are clear, logical and sequential

## **KNOWLEDGE, SKILLS, AND ABILITIES:**

- Ability to demonstrates current, accurate, and comprehensive knowledge of topics covered in the curriculum, (knowledge of subject matter)
- Ability to exhibits an understanding of the subject area(s) taught
- Ability to demonstrates skills relevant to the subject area(s)
- Ability to use appropriate literature and current resources in the subject areas
- Ability to demonstrates an ability to make topics and activities meaningful and relevant to each student

- Ability to select appropriate student objectives for lessons consistent with the department's guidelines
- Ability to select and create appropriate materials, media, and equipment
- Ability to link present content/skills with past and future learning experiences
- Ability to effectively implement a variety of learning activities and experiences consistent with instructional objectives
- Ability to effectively use various instructional strategies
- Ability to pace the lesson to maintain interest
- Ability to effectively use questioning strategies to engage students and promote learning
- Ability to monitor students' understanding of the lesson and adjust teaching when appropriate
- Ability to maximize student learning by providing opportunities for students to participate actively and successfully
- Ability to provide guided and independent practice of skills
- Ability to summarize and review major concepts from the lesson
- Excellent oral and written communication skills
- Ability to articulate clear learning goals and instructional procedures
- Ability to demonstrate a specialized knowledge of how to convey a concept to students in a logical and sequential manner
- Ability to provide explanations of lesson content which are clear and easy to follow with appropriate vocabulary
- Ability to emphasize major points for potential areas of difficulty by using techniques such as repetition, verbal or non-verbal clues
- Ability to differentiate instruction to meet the needs of all students
- Ability to explain content and demonstrate skills in a variety of ways to meet the needs of all students
- Ability to give each learner an equal opportunity for involvement in learning
- Ability to demonstrate competence in the use of acceptable grading/ranking/scoring practices in recording and reporting student achievement
- Experience teaching at the college or university level;
- Experience working with elementary schools;
- Ability to effectively use tests to measure student performance
- Ability to use results of a variety of assessments to monitor and modify instruction as needed

- Ability to organize, maintain, and use records of student progress to make effective instructional decisions
- Ability to create and evaluate assessment materials to ensure validity with current course content
- Ability to seek and maintain positive interactions with students

## **EDUCATION AND EXPERIENCE:**

### **Required:**

- Master's degree in Physical Education; Health and Physical Education Teaching; Curriculum with certification and/or endorsements in Physical Education, Health and Physical Education
- Minimum of three (3) years teaching experience grades K-6 in United States public schools
- Evidence of teaching diverse learners
- Ability to work well with colleagues across departments and participate in collaborative inquiry
- Evidence of, or desire for, community engaged partnership experiences with schools
- Evidence of Field and Clinical supervision
- Evidence of a commitment to equity and social justice from an accredited institution by the appointment date
  1. Certificate of online training and evidences of experience designing and teaching courses online meeting all SACSCOC standards or willing to attend Bennett offered training for teaching on-line courses
  2. Evidence of writing and assessing student-learning outcomes (SLOs)
- A minimum of three (3) years of successful public school teaching experience at the elementary and eligibility for teacher licensure in North Carolina;
- Evidence of ability to and/or experience with teaching courses in Physical Education and Health and Physical Education elementary grades;
- Demonstrated commitment to working effectively with faculty, staff, and students from diverse ethnic, cultural, and socioeconomic backgrounds; and

- Evidence of ability to conduct/participate in Best Practices of Teaching, Scholarship, and Research related to current or developing agenda; and
- Evidence of assessment, NCATE/CAEP committee and standards work with knowledge or evidence of North Carolina or other State assessment expectations of an EPP

**Preferred:**

- Ph.D. in Curriculum and Instruction; Physical Education; Health and Physical Education
- Five (5) years of experience teaching at college/higher education level
- Experience in providing professional learning opportunities for teachers
- Evidence incorporating technology in instructional practices
- Experience in supervision of student teachers in education programs

**HOW TO APPLY:**

Interested candidates should submit a complete applicant packet, which includes the following documents:

- cover letter
- resume
- application for employment (found at [www.bennett.edu](http://www.bennett.edu))
  - reference Job Code **19-0705BAW**
- unofficial transcripts from every college and university attended
  - official transcripts are required if an offer of employment is accepted

**ONLY COMPLETE APPLICANT PACKETS WILL BE ACCEPTED**

**Applicant packets must be received ONLY by email at: [hr@bennett.edu](mailto:hr@bennett.edu)**

**NO PHONE CALLS PLEASE!**

We are an Equal Opportunity Employer

E-Verify, an online program which is administered through the Department of Homeland Security and the Social Security Administration, are used to verify employment eligibility.