



Bennett

COLLEGE

INCOMPLETES GRADE REPORT FORM

TERM: _____ 20 _____

Education for your future. Sisterhood for life.

_____ received an INCOMPLETE "I" grade in

NAME OF STUDENT

_____ for the _____ 20 _____ semester.

COURSE AND SECTION NUMBER

_____ Illness, Emergency or Hospitalization

_____ Other _____

AND

The following requirements must be completed before a final grade can be given:

_____ Student must complete the following papers:

_____ Student must complete the following projects:

_____ Examination or Other:

Current numerical grade for the student: _____

Grade student must make on examination to successfully pass the class _____ (if applicable).

Number of absences for the student in this class _____. *Extension Date: _____

Deadline Due Date: _____

Instructor's signature _____ Date: _____

Division Dean _____ Date: _____

OFFICE OF THE REGISTRAR: Date Received _____ Date Processed : _____ Initial _____

Revised 2017.04.20 GMA

