



# BENNETT COLLEGE

## Job Posting

**Title:** Assistant Professor of Honors and Interdisciplinary Studies

**Date of Posting:** 12/16/2021

**Closing Date:** Until Filled

**Department:** Global Leadership & Interdisciplinary Studies (GLIS)

**Reports To:** Executive Director of Global & Interdisciplinary Studies

### **GENERAL SUMMARY:**

Bennett College seeks a dynamic, energetic, and innovative interdisciplinary faculty member who will assist to transform disparate college-wide honors programs into a themed Honors College. This ten-month faculty position reports to the Executive Director of Global & Interdisciplinary Studies. The Assistant Professor of Honors and Interdisciplinary Studies is expected to teach 2-3 courses per semester (maximum 3 courses per semester). The Assistant Professor of Honors and Interdisciplinary Studies will collaborate with other academic leaders to help to reimagine Bennett's Honors Program, integrating curricular and co-curricular programs at the intersection of global social justice, leadership, and sustainability.

The successful candidate will demonstrate a passion for interdisciplinary approaches to teaching and learning, global community engagement, and activist scholarship. In addition to teaching and co-teaching interdisciplinary courses in the Department of Global Leadership and Interdisciplinary Studies, the successful candidate will contribute to and support changes being made to Bennett's Honors Program. The chosen candidate will help students recognize their strengths and use those gifts to impact Bennett College, Greensboro, the U.S. and the world! This master teacher has developed experiential learning opportunities for students—from collaborating on study abroad and study away courses to finding opportunities to learn from local sites and community members. The ideal candidate is energized by and deeply committed to empowering women of color leaders to engage with their community and world and is eager to join a small, nimble, hard-working team to advance this mission. Bennett seeks a candidate who

understands its civil rights history and is comfortable working at the intersection of technology and the liberal arts to expand human capacity for social justice and civil rights.

Bennett College Faculty responsibilities include teaching, advising students, participating in departmental and college service activities, involvement in recruitment and retention activities, and ongoing professional development. Faculty are significant contributors to the accreditation process. Faculty also participate in various forms of assessment to facilitate continuous improvement and to make data-driven decisions. Bennett College seeks to attract and retain highly qualified faculty and staff that share the College's values and contribute to its mission and vision to be a leader among liberal arts colleges.

### **ESSENTIAL JOB FUNCTIONS:**

- Contributes to the reimagining and management of Bennett's Honors Program, integrating curricular and co-curricular programs at the intersection of global social justice, leadership, and sustainability.
- Teaches undergraduate courses in the Global Leadership & Interdisciplinary Studies (GLIS) Department relevant to the Honors themes of global social justice, leadership, and sustainability through in-person, hybrid, and online formats.
- Oversees and manages assessment of the Honors Program.
- Contributes to the development and management of the Honors Program budget, personnel, and policies, ensuring sound management of all Honors Program resources
- Provides support, leadership, and implementation for Bennett's annual theme and programming. The College will choose a global social problem to examine from multiple perspectives and disciplines (examples include climate change, mass incarceration, water pollution/rights, poverty, food, human trafficking, trash, gender worldwide, energy) and offer supporting activities including a speaker series, a common read, and/or special topic courses.
- Coordinates and supports Bennett's First Year Experience program.
- Supervises community-based projects, students, interns, and work studies for the Honors Program.
- Advises students in course selection and degree completion. Advises undergraduate students and meets with GLIS prospects.
- Mentors students in research and other class-related projects.

- Develops innovative study abroad courses utilizing experiential learning, activist scholarship, and social justice teaching.
- Offers professional development to faculty colleagues in experiential learning, global studies, sustainability, activist scholarship, and community-engaged scholarship.
- External Relations: promotes the Honors College and First Year Experience program to external audiences to increase awareness of the college and attends and/or presents at state, regional and/or national honors conferences.
- Assists with writing grants to support Honors program and goals.
- Engages in activities to support the mission and vision of Bennett College and the GLIS Department.
- Contributes to departmental and Bennett College committee work.
- Engages in scholarly activity and professional development.
- Participates with and establishes relationships with non-profit organizations in the local community.
- Uses measurement and evaluation to assess and refine programs and classes. Participates in various forms of assessment to facilitate continuous improvement and to make data-driven decisions.
- Abides by all relevant college and/or departmental procedures and policies.
- Responds to student questions and issues related to the course and give timely feedback to students on course assessments
- Manages online grading system.
- Submits reports and book orders in a timely fashion.
- Maintains regular office hours—both face-to-face and online.
- Performs other duties as assigned by supervisor.

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

- Knowledge of Bennett College’s mission, policies, and procedures.
- Ability to teach face-to-face, hybrid, and online course. Must include a certificate of technology training in electronic delivery (hybrid/online delivery) of courses and/or willing to participate in training.
- Ability to develop healthy rapport with students.
- Ability to navigate ambiguity with grace, seek input where needed, create clear expectations, and move forward with confidence and self-direction.
- Ability to keep things organized and prioritized while remaining flexible and dynamic.

- Ability to do one's best work in a collaborative culture and wants to grow and learn together.
- Ability to form strong internal and external community partnerships.
- Knowledge of principles, methods and current developments in Honors programming, Global Leadership and Sustainability.
- Ability to work independently and under pressure.
- Strong verbal, written, and interpersonal skills.
- Knowledge of instructional strategies and techniques.
- Experience utilizing educational technology including Microsoft Office 365, Teams, and Canvas.
- Demonstrated ability to advise, instruct, manage, motivate and evaluate students.
- Ability to integrate technology into the teaching and learning process.
- Strong interpersonal, written, and oral communication skills.
- Ability to work within a diverse student, faculty, and staff community.
- Knowledge of the programs and services offered by Bennett College.
- Interest and ability to work collaboratively in course design and to teach and co-teach Global Leadership and Interdisciplinary Studies courses.
- Experience developing study abroad and study away courses.

The above statements describe the job's essential responsibilities and requirements. They are not an exhaustive list of the duties that may be assigned.

### **EDUCATION AND EXPERIENCE:**

- A doctorate degree in Leadership Studies, Global Studies, Global Leadership, Interdisciplinary Studies, Higher Education, or related field is preferred;
- Demonstrated expertise leading study abroad and study away courses is preferred;
- Demonstrated expertise creating and teaching experiential/active learning college courses is preferred;
- A minimum of two years of college-level teaching experience is required.

## **HOW TO APPLY:**

Interested candidates should submit a complete applicant packet, which includes the following documents:

- online application for employment (found at [www.bennett.edu](http://www.bennett.edu))
  - click on "Quick Links" at the top of the home page
  - click on "Employment Opportunities"
  - click on "Click Here to Apply" and follow the instructions

The following are **required documents** to be attached to your application:

- cover letter
- resume
- unofficial transcripts from every college and university attended
  - official transcripts are required if an offer of employment is accepted

**ONLY COMPLETE APPLICANT PACKETS WILL BE ACCEPTED  
NO PHONE CALLS PLEASE!**

We are an Equal Opportunity Employer

E-Verify, an online program which is administered through the Department of Homeland Security and the Social Security Administration, are used to verify employment eligibility.